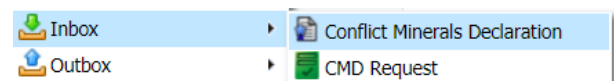


CDX – First Steps Guide

INTEGRATED WORKFLOW MANAGEMENT IN CDX

The communication with your suppliers and customers in CDX is conducted through an integrated inbox and outbox:



Inbox

The inbox shows all MDSs/CMDs and MDS-/CMD-Requests that were sent to your company.

You have the possibility to check an MDS/CMD and accept it afterwards. The status changes to “accepted” and you can find the MDS/CMD with the search function and add it to your structures.

If you decide to reject the MDS/CMD you must supply a reason for rejection. This should be self-explanatory or your supplier might contact you with questions. After you enter your reason for denial, click on the symbol for “reject” to change the status to “rejected”.

➔ Detailed instructions for the inbox can be found in the CDX User Manual chapter “Inbox”.

