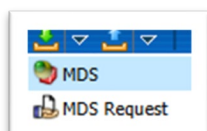


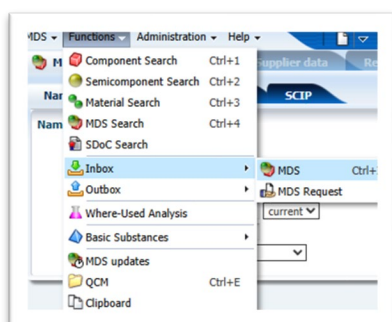
CDX – First Steps Guide

ACCEPT OR REJECT MDS REQUESTS IN CDX

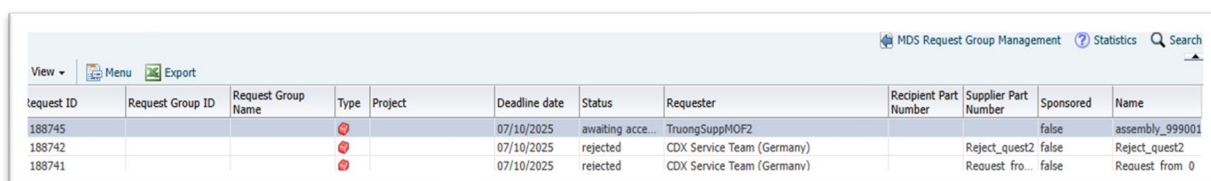
After receiving a Material Data Sheet Request from your customer, please login to CDX and select the Inbox => MDS Request from the toolbar



or use the menu Functions => Inbox => MDS Request:

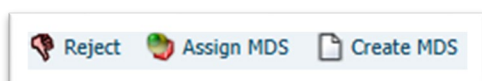


When you click on “Search” in the middle right of the screen, the Inbox shows all MDS requests in the result table below that are sent to your company. Mark a received MDS request and open it with a double click.

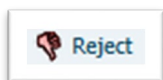


Request ID	Request Group ID	Request Group Name	Type	Project	Deadline date	Status	Requester	Recipient Part Number	Supplier Part Number	Sponsored	Name
188745					07/10/2025	awaiting acce...	TruongSuppMOF2			false	assembly_999001
188742					07/10/2025	rejected	CDX Service Team (Germany)		Reject_quest2	false	Reject_quest2
188741					07/10/2025	rejected	CDX Service Team (Germany)		Request fro...	false	Request from 0

When you are viewing the request, in the lower right of the screen you will see three options:



Rejecting a Request

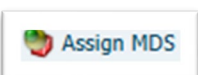


When a received request cannot be handled by the MDS supplier, it may be rejected. If you decide to **Reject** the MDS request, you will need to supply a reason for the rejection. This should be self-explanatory or else your customer will feel free to call you with questions. It will get the status rejected for the MDS supplier and the MDS recipient. After you enter your reason for denial, click on **Apply** to change the status to “rejected”.

Responding to a Request

Two options are available to respond to a request:

a) Assign existing MDS to the request.



You will only be able to attach an existing MDS that was created by your CDX company. When you click on “Assign MDS” the MDS search window is opened, where you can search for and select the desired MDS.

CDX - Compliance Data Exchange

Name, ID Identifier Date SCIP

Name, Part/Item No., ID

Name

Part/Item No.

MDS ID current

Node ID

Attachment Type

Supplier MDSs

☒ none ☐ accepted MDSs ☐ Standard MDSs

Supplier Company / Org ID

No supplier to display

Own MDSs

☒ own MDSs

☐ last edited by me

☐ imported

Assigned Org Unit

Assigned Contact

Search

View Menu Export

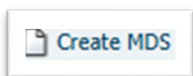
Type	Name	Part/Item No.	ID / Version	Node ID	Supplier Code	Node Count	Suppl	SCIP Number	IMDS ID / Version
01	#test_CA-9619_05	#test_CA-9619_05	11054692 / 1	11054692		6	Tru...	-	2000052857 / 1
02	Copy_Inactive MDS Referenc	IMDS.LEG.011	3711282 / 1	3711282		6	Tru...	-	902078450 / 2
03	Copy_Inactive MDS Referenc	IMDS.LEG.011	3711280 / 1	3711280		6	Tru...	-	902078451 / 2
04	0521 Copy restriction		3711278 / 1	3711278		4	Tru...	-	902688892 / 1
04	Copy_Inactive MDS Referenc	IMDS.LEG.011	3711276 / 1	3711276		6	Tru...	-	902078452 / 2
05	Copy_Inactive MDS Referenc	IMDS.LEG.011	3711274 / 1	3711274		6	Tru...	-	902078453 / 2
100	or_Not_100	100_or_Not_100	12420315 / 0.01	12420315		4	Tru...	-	
112233		878787	8428380 / 0.01	8428380		13	Tru...	-	
112233		878787	8132633 / 3	8428381		13	Tru...	-	

Menu Total MDS found 234

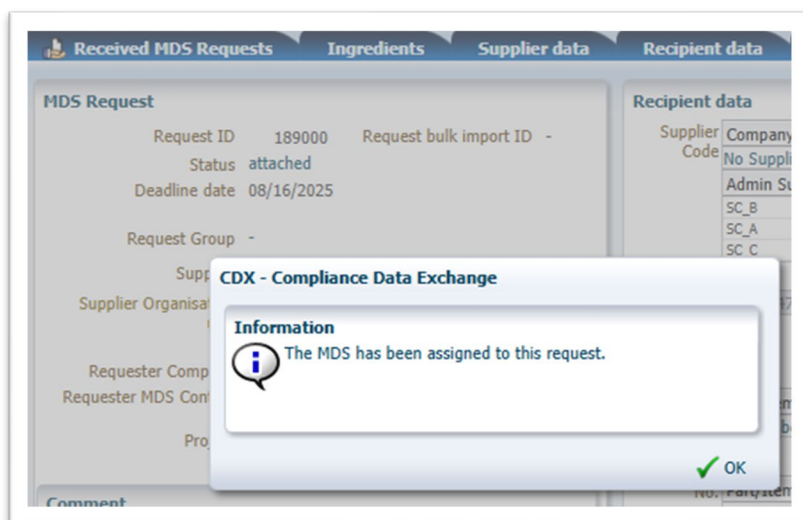
Apply Apply all Cancel

When you click on “Apply”, the ingredients tab of the MDS is opened, the requester is added as recipient in the Recipient Data tab, and in the Request tab you see the MDS is assigned to the request. You can now propose / send the MDS to the recipient.

b) Create MDS



To create an MDS, you will get a message that the new MDS has been assigned to this request



The requested MDS recipient data is inserted automatically. You need to create the MDS. Once the MDS is completed, go to the Recipient Data Screen and supply any other information and Send / Propose to the Recipient in the normal fashion

→ Detailed instructions can be found in the CDX User Manual > MDS Request, "Responding to a Request".

USEFUL INFORMATION CDX

USEFUL INFORMATION CDX Website and Additional Services and Tools

www.cdssystem.com

Contact:

CDX Service Desk

e-mail: cdx-servicedesk@dx.com