

CDX – First Steps Guide

Example for a campaign letter

[John A. Smith from Company X]
[Title]

123.456.7890 Telephone
John.A.Smith@xxx.com

Subject: Global Environmental Regulations
Date: Month date, 202x

Dear [Supplier Contact Name],
We are reaching out to emphasize the importance of complying with [Company X's] evolving global environmental regulations and the increasing demands from our customers. In order to meet the most recent regulations, we require our suppliers to share detailed information regarding the composition of all materials and products we utilize. This is necessary to ensure compliance and mitigate any potential negative impacts on human health and/or the environment.

For the highest quality and security of your data, we kindly request that you submit the required information through the Compliance Data eXchange (CDX) System. You will shortly receive invitation email from cdx-mailer@cdxsystem.com inviting you to register with CDX. Please read the email carefully and use the included link to activate the pre-registration process. If you are already a CDX user, you can simply log in. Once logged into CDX, you can manually provide the data or upload respective IPC schema. Utilizing CDX streamlines the reporting process for any regulatory requirements, eliminating the need for submitting via email.

At Company X, understanding the full composition of all materials and products is a top priority. We request suppliers to provide Full Material Disclosure (FMD) to ensure that we have comprehensive information about the entire composition of the products. This allows for efficient data collection in the long-term, as only changes to the supplied material need to be communicated to Company X. If you are unable to provide the FMD, you will be required to provide compliance information on products regarding various regulations (this also applies for any new or changed regulations).

To learn more about Company X's sustainability policy, we invite you to review our Environmental, Social, and Governance Report by clicking this link

Should you have any questions or concerns, please do not hesitate to contact us at xxxxx@xxxx.com. Thank you for your cooperation and commitment to sustainability.

Best regards,
[Company X Manager's Name]